

# May 4, 2017

## May 4, 2017 MEETING PUBLIC MINUTES PAGE 1

Minutes: May 4, 2017

The regular board meeting of the New Hampshire Board of Veterinary Medicine was held at the State House Annex, Room 201, and 25 Capitol Street, Concord, NH.

Members present: President: Catherine F. Gajewski, DVM; Vice President: David Stowe, DVM; Simon George, DVM; Dr. Sonnya Dennis, DVM; John MacGregor, DVM; Elaine Forst, Temporary Public Member, Stephen K. Crawford, DVM, EX Officio Member.

### PUBLIC SESSION

The public segment of the meeting was called to order at 9:09 a.m.

1. Mr. Justin Ober from Record Retention/Archives, was present to discuss the protocol for creating a retention schedule for the Board's documents. Many options and ideas were presented to organize and archive all documents.
2. The March 22, 2017 meeting minutes were reviewed. Dr. Stowe motioned to approve with two amendments. Dr. MacGregor seconded. So moved.
3. The December 21, 2016 Non-public minutes were reviewed. Dr. Crawford motioned to approve with one correction. Dr. Dennis seconded. So moved.
3. CE Request-CEVA Animal Health, Suds not Duds-Doesn't meet our requirements. Administrative secretary will inform them that it needs to be RACE approved. Administrative secretary will also remind them to contact their attendees to inform them of the status, since the certificate they submitted stated otherwise.
4. AAVSB, Response to AVMA's Telemedicine Recommendation-reviewed, to be filed.
5. AAVSB, Nomination deadline-reviewed, to be filed.
6. AAVSB, Call for nominations packet-reviewed, to be filed.
7. AAVSB, Opportunities with the AAVSB handbook-reviewed, to be filed.
8. AAVSB, Updated Strategy Map for 2017-reviewed, to be filed.
9. AAVSB, Call for Resolutions-reviewed, to be filed.
10. AAVSB, Newfoundland & Labrador AAVSB Membership application-reviewed, to be filed.

11. OSHA question-Dr. Crawford will contact inquirer with response.

12. Microchip – Dr. Crawford will contact inquirer with response.

Upon the motion of Dr. Stowe and second of Dr. MacGregor the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct, noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91A:5, IV, Lodge V. Knowlton, 118 NH 574 (1978), and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous vote of all members present.

The non-public segment of the meeting was held.

Upon the motion of Dr. Stowe and the second of Dr. Dennis, the Board, by roll call vote, resolved to withhold the minutes of preceding non-public sessions from public disclosure pursuant to RSA 91-A:3, III, on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. Each member recorded his or her own vote on the motion, which passed by the unanimous vote of all members present.

Respectfully Submitted,

Kim M. Lavoie, Administrative Secretary  
Authorized member of the  
NH Board of Veterinary Medicine